



भा0कृ0अनु0परि0 – केन्द्रीय कटाई-उपरान्त अभियांत्रिकी एवं प्रौद्योगिकी संस्थान
डाक घर : पी0 ए0 यू0 , लुधियाना – 141004 पंजाब (भारत)
ICAR – Central Institute of Post Harvest Engineering & Technology
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मिसिल सं. 42-16/पी. एंड एस/2018 / 2232

दिनांक : 31.01.2019

As per list enclosed

विषय : गाड़ी/टैक्सी को किराए पर लेने के लिए वार्षिक दर संविदा करने के लिए कोटेशन मंगवाने हेतू

Sir,

On behalf of the Director, ICAR-CIPHET, I am directed to invite quotations in the **enclosed format** for Annual Rate Contract for Hiring of Taxi for this Institute:

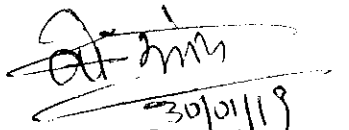
Terms & Conditions of the Annual Rate Contract will be as follows:-

1. The quotation should reach this office by **05.00 P.M.** on or before **21.02.2019**.
2. The rates quoted should be valid for 90 days from the date of opening of quotation.
3. Vehicles provided should be commercial vehicle registered in the name of the service provider firm only and it should be in good condition & registered in 2011 or later and possessing all documents like Registration certificate, Valid Insurance policy, up-to-date pollution Under Control Certificate etc. in Original etc.
4. All the bidders have to deposit the EMD of Rs. 3,000/- in the shape of bank draft in favour of **ICAR Unit CIPHET**, payable at **Ludhiana** which should reach in the office of Director, ICAR-CIPHET, Ludhiana.
5. The successful firm/agency will have to submit acceptance letter on receipt of job contract letter and deposit a performance security amount of Rs.5000/- within seven days in the office of the CIPHET valid up to two months after the date of completion of all contractual obligations. In the event of non-deposition of the same, it will be presumed that the contractor is not interested to undertake the job contract, as such, the Earnest Money will be forfeited.
6. No interest will be paid for security deposit. The security deposit amount will be refunded after completion of contractual period satisfactorily.
7. The contract will be initially for one year and it can be extended further, if the services are found to be satisfactory. The rates quoted would remain fixed during the period of contract.
8. The driver should have valid driving license, sufficient experience and fully conversant with the routes in Ludhiana and outstation. The driver of the vehicle provided must follow traffic rules and other regulations prescribed by the Government. The driver should wear proper dress and be provided with Mobile Phone by the service provider firm.

9. In case of breakdown of the vehicle, the firm should be able to provide another vehicle immediately and no expenses towards breakdown shall be borne by the office (CIPHET).
10. The Owner/Manager of the firm should be available on his direct telephone/mobile (office as well as residence). The firm should be able to provide the vehicles at odd hours and holidays, if required.
11. A logbook should be maintained with the vehicle provided mentioning therein entries showing kilometer, end kilometer, distance covered, time consumed for journey, places visited etc. for each occasion of journey duly verified by the officer/staff travelling in the vehicle.
12. Cost of fuel, maintenance of the vehicles, mobile phone charges, salary of the driver etc. shall be borne by the firm and no charges will be borne by the CIPHET.
13. If any duty is not attended to, an amount of Rs. 500/- per duty will be deducted from the bill as a penalty.
14. No advance payment shall be made; payment will be made within 15 days on receipt of pre-receipted bills (in triplicate).
15. In case of any accident or any other contingency, any claim arising out of it will be borne by the driver/firm only and no claim whatsoever shall be borne by this office. In case of any unforeseen casualty, expenses shall be borne by the firm.
16. Toll tax, entry tax for crossing border, if any or parking charges will be borne by the office and will be reimbursed on production of original bills/receipts along with bill.
17. All quotations must be sent either through Registered Post or in person only in a sealed cover.
18. The quotation must superscribed "**QUOTATION FOR ANNUAL RATE CONTRACT FOR HIRING OF TAXI DUE ON 21.02.2019. at 5.00 PM.**" All communications must be addressed to the Director by designation only and not by name.
19. The Director, CIPHET, Ludhiana reserves the right to cancel the contract at any time without assigning any reason.
20. In case of any dispute between the parties, the matter shall be referred to the sole Arbitrator appointed by the CI PHET. The decision of the sole arbitrator shall be final and binding on both the parties.

Yours faithfully,

Encl:-a/a


30/01/19
सहायक प्रशासनिक अधिकारी

Copy to →
✓ I/c ARMO, ICAR - CIPHET, Ludhiana.